Ref. No								

(For Office Use)

UNIVERSITI TUNKU ABDUL RAHMAN

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Application Form

(For INTERNATIONAL STUDENTS ONLY)

Section A: To be completed by applicant (Please write in BLOCK LETTERS)

I. PERSONAL INFORMATION

1. **Name** (as in Passport)**:** _____
2. **Passport No:** ☐☐☐☐☐☐☐☐☐☐☐☐ **3. Expiry Date:** _____ (dd/mm/yy)
4. **Nationality:** _____ **5. Date of Birth:** _____ (dd/mm/yy)
6. **Marital Status:** ☐ **Single** ☐ **Married** **7. Gender:** **Male** ☐ **Female** ☐
8. **Correspondence Address:** _____

   _____

   Contact No. (Residence): _____ **Handphone No:** _____
9. **E-Mail Address:** _____
10. **Permanent Address:** _____

    _____

11. **Religion:** ☐ **Islam** ☐ **Buddhism** ☐ **Hinduism** ☐ **Christianity** ☐ **Others**_____ (Please specify)
12. **Do you suffer from any physical disability or illness? If yes, please specify the nature of these conditions. Otherwise, state "None".**

    _____

II. COURSE PEFERENCES

1. You can select up to a maximum of 5 choices. Please indicate your choice of courses in order of preference.

No	Courses Preferred
1.	
2.	
3.	
4.	
5.	

2. Preferred Date of Admission:

☐ January ☐ May ☐ Others Year: _____

III. ACADEMIC QUALIFICATIONS

1. Qualification (Please use additional sheet of paper if space available is insufficient)

a) O-Levels or Equivalent: _____ Year Taken: _____
(Please specify)

Name of School/Institution: _____

Address of School/Institution: _____
_____

Commencement Date: _____ Completion Date: _____

☐ **Tick (√) if the medium of instruction was English** (If it was not in English, please provide a certified true copy of the English translation)

No.	Subject	Grade	No.	Subject	Grade
1.			6.		
2.			7.		
3.			8.		
4.			9.		
5.			10.		

b) A-Levels or Equivalent: _____ Year Taken: _____
(Please specify)

Name of High School/Institution: _____

Address of School/Institution: _____
_____

Commencement Date: _____ Completion Date: _____

☐ **Tick (√) if the medium of instruction was English** (If it was not in English, please provide a certified true copy of the English translation)

No.	Subject	Grade	No.	Subject	Grade
1.			6.		
2.			7.		
3.			8.		
4.			9.		
5.			10.		

c) **Other Qualification(s):** (If the certificate of award was not in English, please provide a certified true copy of the English translation)

Name of Award	
Level of Study	
CGPA/Grade	
Year Awarded	
Examining Body	
Name of College/University/Institution	
Address of College/University/Institution	

2. English Language Proficiency:

☐ **IELTS** ☐ **TOEFL** **OTHERS** (Please specify): _____

Score: _____ **Score:** _____ **Score:** _____

Year Taken: _____ **Year Taken:** _____ **Year Taken:** _____

IV. EXTRA-CURRICULAR ACTIVITIES

1. Sports :_____

2. Uniform :_____

3. Clubs/Societies :_____

V. PARTICULARS OF PARENT/GUARDIAN

1. Name of Parent/Guardian: _____

2. Address of Parent/Guardian: _____

_____

_____

3. Relationship: _____

4. Occupation: _____

5. Contact No: (Residence) _____ **(Office):** _____

6. Handphone No: _____ **Fax No:** _____

7. In case of emergency, the person to contact locally:

Name: _____

Contact No: (Residence) _____ **(Office):** _____

VI. IMMIGRATION VISA

1. **Do you hold any type of Malaysian Visa Now:** ☐ **Yes** ☐ **No**

   If yes, the type of Visa: **Social Visit** ☐ **Student** ☐ **Dependent** ☐ **Diplomatic** ☐

   The Expiry Date of the Visa held: _____
   (dd/mm/yy)

2. **For applicant who is currently a student/was formerly a student of another University/College/Institute in Malaysia:**

   University/College/Institute: _____

   Course: _____

   Date of Joining: _____ **Date of Leaving:** _____
   (dd/mm/yy) (dd/mm/yy)

   Reasons for Leaving the Course: _____

   _____

   Duration of Student Visa is shortened to: _____
   (dd/mm/yy)

   (Important: For applicant who is currently/was formerly a student of another University/College/Institute in Malaysia, please submit together with this application form the following documents from the other University/College/Institute:

   (a) the original Institution Leaving Certificate/Release Letter;

   (b) a certified true copy of Testimonial;

   (c) a certified true copy of the Attendance Report/Letter).

VII. FINANCIAL RESOURCES

1. **Name of Sponsor:** _____
2. **Relationship:** _____ **Occupation:** _____
3. **Address:** _____

   _____

(Note: Attach the past 6 months' Bank Statement)

VIII. ACCOMMODATION

Require Assistance in Arranging for Accommodation: ☐ **Yes** ☐ **No**

IX. DECLARATION BY APPLICANT

I declare that the above information provided by me in connection with this application is true and correct. I understand that Universiti Tunku Abdul Rahman reserves the right to withdraw the offer of admission or ask me to leave the University at any time if such information is found to be false or incorrect.

_____	_____	_____
Name of Applicant	Signature of Applicant	Date

X. CHECKLIST

Completed application form must be submitted together with the following documents:

1. Certified true copy of the certificate of award;
2. Academic transcripts;
3. Course Structure and syllabi;
4. Certified true copy of actual English Language Proficiency test result;
5. Certified true copy of School Leaving Certificate;
6. Certified true copy of Birth Certificate;
7. A non-refundable processing fee of RM300.00/USD100 in bank draft/banker's cheque made payable to **"Universiti Tunku Abdul Rahman"**. *(Please note that personal cheque/cash is **NOT** accepted)*
8. 3 sets of photocopied Passport (All pages of your passport including blank pages); and
9. 6 passport-sized colour photographs;
10. Medical Report;
11. Bank Statement of the past 6 months;
12. Curriculum Vitae;
13. Institution Leaving Certificate/Testimonial, Release Letter, Results, Academic Transcript and Attendance Report/Letter (*Applicant transferring from another University/College in Malaysia and holding a Student Pass or Dependent Pass)*

XI. APPLICATION INSTRUCTIONS

Please send the application form to:

Department of Admissions and Credit Evaluation
Universiti Tunku Abdul Rahman
No.9, Jalan Bersatu 13/4,
46200 Petaling Jaya
Selangor Darul Ehsan

Section B: For Office Use

Date Received:	**Complete and Processed:**	**Incomplete:**
	❑ Certified true copy of certificate of award ❑ Academic Transcript and syllabi ❑ Certified true copy of English Language Proficiency qualification and results ❑ Certified true copy of School Leaving Certificate/Birth Certificate ❑ A non-refundable processing fee of RM300.00/USD100 in bank draft/banker's cheque made payable to **"Universiti Tunku Abdul Rahman"**. ❑ 3 sets of photocopied Passport ❑ 6 passport-sized colour photographs ❑ Medical Report ❑ Bank Statement of the past 6 months ❑ Curriculum Vitae ❑ Institution Leaving Certificate/Testimonial, Release Letter, Results, Academic Transcript and Attendance Report/Letter (*Applicant transferring from another University/College in Malaysia and holding a Student Pass or Dependent Pass)* ❑ Others _____	❑ Certified true copy of certificate of award ❑ Academic Transcript and syllabi ❑ Certified true copy of English Language Proficiency qualification and results ❑ Certified true copy of School Leaving Certificate/Birth Certificate ❑ A non-refundable processing fee of RM300.00/USD100 in bank draft/banker's cheque made payable to **"Universiti Tunku Abdul Rahman"**. ❑ 3 sets of photocopied Passport ❑ 6 passport-sized colour photographs ❑ Medical Report ❑ Bank Statement of the past 6 months ❑ Curriculum Vitae ❑ Institution Leaving Certificate/Testimonial, Release Letter, Results, Academic Transcript and Attendance Report/Letter (*Applicant transferring from another University/College in Malaysia and holding a Student Pass or Dependent Pass)* ❑ Others _____

A. Division of Programme Promotion/Department of Admissions and Credit Evaluation

Name of Staff-in-charge: _____ Date: _____

Remarks: _____

B. Division of Programme Promotion/Department of Admissions and Credit Evaluation

Name of Staff-in-charge: _____ Date: _____

Remarks: _____