

Faculty of Business and Finance
Jalan Universiti, Bandar Barat, 31900 Kampar, Perak
Phone: 05-468-8888 Fax: 05-466-7407
Website : <https://fbf.utar.edu.my/>

MEMO

To : **FBF Students**
From : **FBF / FGO**
Date : **8 June 2020**
Re : **FBF Application forms**

Due to CMCO and e-learning, we have created an interactive platform to answer your enquiries during office hours from 8:30 am to 5:30 pm (Monday to Friday). Please visit the Faculty webpage via <https://fbf.utar.edu.my/> to access the platform called Chatbot as we will try our very best to attend to your enquiries at the soonest possible. Besides, if you can still send us email and we will be glad to assist you.

Please scan the QR code to access the faculty website of the application forms.

FBF Application forms



<https://fbf.utar.edu.my/Faculty-application-forms.php>

For applications such as [certification letters](#), [student leave applications](#) and [change of address and contact numbers](#), please email to Ms Phun Woan Jye (phunwj@utar.edu.my).

For other applications, please submit through this link <https://forms.gle/VkhrNGC5kXWk1bL6>



If unable to submit under the google link, please email to the counter person in charge below

| | | |
|--|--|-------------------|
| Ms Ooi Huey Cheng | ooihc@utar.edu.my | for AC & FE |
| Cik Puteri Nazira Binti Mohd. Samsudin | naziras@utar.edu.my | for BF, FN & MK |
| Ms Phun Woan Jye | phunwj@utar.edu.my | for BA, EN and RM |

Application forms for 1st and 2nd week of May 2020 trimester [only for new AC & FN students](#)

Please fill in your details and all of the courses with preferences at the side of the form, we will register according to your preferences. Please click here for a [sample](#) form of an FN student who needs to take foreign language if exempted from MPU32013 Bahasa Kebangsaan(A).

- 1) [AC - Add / Drop / Withdrawal of Courses Form](#) – for Accounting May 2020 intake students
- 2) [FN - Add / Drop / Withdrawal of Courses Form](#) – for Finance May 2020 intake students

Please check your timetable at your student portal for this course. For other courses, it is available at our [website](#) too.

New Intake May 2020 students timetable



[https://bf.utar.edu.my/Time-Table for Year 1 Trimester 1 Students.php](https://bf.utar.edu.my/Time-Table%20for%20Year%201%20Trimester%201%20Students.php)

For other forms which if not available here, please contact the counter person in charge and we will send you the form.

Administrative Address: Jalan Sg. Long, Bandar Sg. Long, Cheras, 43000 Kajang, Selangor D.E.
Tel: (603) 9086 0288 **Fax:** (603) 9019 8868 **Homepage:** <https://utar.edu.my/>

Thank you.

Faculty General Office (FGO)

Faculty of Business and Finance

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